



# Classroom Teacher English and Humanities Position Description

Position Tenure	Fixed Term (2 Terms)	Time Fraction:	1.0 (Full Time)
Application Closing Date:	14 June 2018	Job Vacancy #:	1121681

## Advice for Applicants – Written Applications

Applicants are free to structure applications in any manner they choose, but must ensure that the following are included:

- A *specific response* to all of the Key Selection Criteria and position details. It is suggested that applicants limit their response to not more than 7 pages
- A Cover Letter introducing yourself and providing your name, record number (if currently employed by DET), home address, telephone numbers (home, work and mobile) and the vacancy number of the position.
- A summary of experience and qualifications.
- The names and contact details of three referees who can provide information regarding the applicant in relation to the Key Selection Criteria.

Please note: The selection panel may contact referees other than those listed.

Information about Northcote High School including its Strategic Plan and Annual Implementation Plan can be obtained at our website [www.nhs.vic.edu.au](http://www.nhs.vic.edu.au)

Applications to be submitted via Recruitment Online.

## Responsibilities

People aspiring to this position will need to have a proven record of pedagogical excellence and superior interpersonal relationships within a school context. They will need to be able to build, support and work with teams to create a learning environment of respect and achievement that creates opportunities for students to become active learners and confident participants in society. Applicants will need to model the school's values and



comply with all registration requirements of the VIT as well as complying with the DET Child Safe Standards.

## Duties

Teachers at Northcote High School are expected to actively engage with priority areas outlined in the AIP and Strategic plan with a particular focus on:

- Knowing our students
- Supporting and Extending all learners
- Connecting and Communicating with the school community
- Instructional excellence and delivery of quality teaching and learning strategies
- Assessment and Feedback

The main duties to be performed by a classroom teacher are to:

- Undertake the teaching of groups of students and individual students and other non-teaching supervisory duties as determined by the School principal
- Use, reflect on and develop teaching strategies which will result in powerful learning and which will enable all students to make progress
- Create a positive environment conducive to learning for the students of whom he or she is in charge in line with the school's policies, processes and a restorative practices approach to student management
- Be actively involved in curriculum development, implementation and evaluation through shared and collaborative practice
- Integrate appropriate learning technologies into their classroom programs
- Be actively involved in the school's professional learning program and keep abreast of all activities and developments in the School
- Contribute to the school's co-curricular program
- Undertake duties and activities such as parent/student/teacher meetings, staff meetings, camps and excursions
- Perform their duties with skill, care and diligence to demonstrate professional standards to the highest level
- Demonstrate high-level cooperation with colleagues in developing and implementing the course of study to be followed and in the performance of all other duties
- Assess the educational development of students, compile and maintain records of that development and provide reports to parents
- Comply with any Government policies and legislation
- Observe safe working practices
- Assist in protecting the buildings and grounds of the school from damage; and
- Undertake other duties as determined by the school Principal

## Selection Criteria



(SC1) Content of teaching and learning

- Demonstrated high level of knowledge of the relevant key learning areas including the Essential Learning Standards and relevant Study Designs.
- Demonstrated high level knowledge of the way students learn and an ability to apply this to maximise learning outcomes.
- Demonstrated application in the classroom of instructional approaches and strategies relevant to the subject area that engage, support and extend learners.

(SC2) Teaching practice

- Demonstrated high quality classroom teaching capabilities which enable all students to achieve their full potential.
- Demonstrated high level ability to foster curiosity in a stimulating learning environment.
- Ability to ensure students experience precise and challenging learning that supports and extends them.

(SC3) Assessment and reporting of student learning

- Ability to conduct formative assessment and monitor student achievement to provide ongoing feedback.
- Ability to link assessment to learning and promote the extension of learning.
- Ability to engage with students, families and colleagues around the assessment of a child's progress.

(SC4) Interaction with the school community

- Ability to develop constructive and respectful relationships with students which engender positive attitudes to learning including the use of restorative practice approaches to classroom management.
- Proven ability to work in teams and to ensure teams operate in a highly effective manner.
- Demonstrated high level communication and interpersonal skills when relating to students, parents and employees in the school.

(SC5) Professional requirements

- Demonstrated commitment and capacity to actively contribute to a broad range of school activities as a member of a school team.
- Demonstrated capacity to reflect critically upon professional practice to continually improve the quality of their teaching and capacity to enhance students learning through the application of knowledge, skills and expertise derived from ongoing professional learning.

(SC6) Commitment to the program and priorities of Northcote High School

- Demonstrated commitment to harnessing student interest and motivation and to build a stimulating learning environment.
- Ability to teach across the curriculum areas required by the school including VCE.
- Demonstrated commitment to introducing and promoting educational technologies and innovative approaches to teaching.



### Further Information

For further information regarding this vacancy, please contact Principal Sue Harrap on 9488 2332.